Daniel A. Jacobson

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"*...as for me and my house, we will serve the LORD."* Joshua 24:15b

Dear Sir or Madam:

I am a Microsoft Personal Computer Technician1, IT Professional, with CompTIA A+ CE Certification.

From being in different work environments, I’ve learned where and how I can make the biggest impact. I’m an individual contributor with commitment to the success of my team / organization. I am focused on my work and know how to use my technical understanding for the benefit of the client.

I help businesses get the most value out of their computing investments by ensuring that users are productive, computers are running smoothly, end users are satisfied, and downtime is kept to a minimum thus increasing profits.

Some of my accomplishments:

• Automating tasks ending human error, increasing efficiency and minimizing downtime

• Listening to frustrated users and resolving their computer issues to their satisfaction

• Documentation of computer assets to enable easy locating for efficient maintenance

My focus on the job is to serve the end client and give the best service I can to meet their needs with the highest morals, ethics and what is best for all involved. I am loyal to my employer and appreciate it when that quality is returned to me.

While adhering to the chain of command, I treat all people equally with the best service I can holding to the highest ethics. I also strive to help my fellow workers to succeed.

I can work independently but I collaborate best with a team, where we aid each other by mentoring and being mentored.

Sincerely,

Daniel A. Jacobson

1Computer Technician: https://www.dajonline.net/Definitions/Computer\_Technician